



BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH

Nutanchati, Opposite Axis Bank, Bankura,
West Bengal, Pin-722101

ACADEMIC AUDIT REPORT For the Academic year 2016-17

Academic Audit of Department : ECONOMICS					
Period of Audit: 2016-17					
I - COLLEGE PROFILE (To be filled in by the IQAC Co-ordinator)					
1	Name of the Department, Website, email and Ph. No.	Department: Economics, E-mail id: sarada_6@yahoo.co.in ; Ph. No.: 03242-251194			
2	Name of the HOD, email & Mob. No.	Dr. Nityananda Patra ,E-mail: nityananda.patra1967@gmail.com ; Mobile No: 9474144885			
3	Name of the IQAC Coordinator, email & Mob. No.	Dr. Nityananda Patra, nityananda.patra1967@gmail.com Mobile No.: 9474144885			
4	Year of Establishment/ Year of Affiliation	1973/1973			
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade A (3.03) Cycle 2 2015			
6	UGC Recognition (2F & 12 B)	YES			
7	Departmental Working Hours (if shift system mention details of both shifts & give reasons for shift system)	10.10 a.m-5.00 p.m (Monday to Saturday)			
8	No. of Posts Sanctioned:			Teaching	Non Teaching
	Teaching -			02	NA
	Non Teaching-			NA	NA
	Supportive Staff -			02	NA
	Other if any -			02	NA
				NIL	NA
9	Course wise & Year wise Students strength particulars	No of Students	1 st Year	2 nd Year	3 rd Year
			16-17	16-17	16-17
		Honours	02	01	04
		General			



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II - CURRICULAR ASPECTS		Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade
1	Departmental Annual Curricular Plans	Distribution of syllabus in module form prepared well before the commencement of classes and well circulated. (Annexure I) PO, CO & PSO are also periodically reviewed.	Practical experience on theoretical knowledge be given importance through the introduction of Internship, if possible.	Good	A
2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year 2016 to 2017	Every activity like Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student-Teacher and the resolutions thereof is well documented by the department. Database on the pass out students are well maintained.	Well-maintained.	Good	A
3	Add-on Courses completed during Academic Year 2016 to 2017	NIL	At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge.	Poor	C
4	Plan for introduction of new Add-on Courses in Academic Year 2016 to 2017	NIL	At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge.	Poor	C
5	Coverage of Syllabus (Average Percentage)	More than 90% syllabus is covered UG program. Records are maintained in the individual Teacher's Diary countersigned by the Principal.	100% coverage of the syllabus should be made mandatory because it will help the advanced students immensely.	Good	A
6	Maintenance of Student Attendance Registers	Day to day attendance is recorded in the Student Attendance Registers. Poor attendance (i.e. less than 50%) of the students is intimated to the parents.	Well-maintained.	Good	A
7	Feedback forms on Curriculum from students	Feedback is taken, reviewed, analyzed and redressal measures adopted. (Annexure –II) Suggestions and Proposals	Online feedback procedure should be made compulsory.	Satisfactory	B



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		from students have been carefully analysed some of which have been fulfilled by the department in the interest of the students.		
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** Grade A (Good) / B (Satisfactory) / C (Poor)

III - TEACHING, LEARNING & EVALUATION		Statement	Impression/Recommendation/Remark by Academic Advisors	Status	Grade
1	Teaching Diaries & Plans in the Prescribed Formats	The teaching diaries and plans are maintained by all the teachers of the department and those are verified and signed by the Principal.	Well maintained.	Good	A
2	Co-Curricular Activities (Departmental Level)	Different co-curricular activities like Quiz, Wall Magazine, Seminar based classes are undertaken by the department.	Arrangement of Exhibition at least once a year is recommended.	Good	A
3	Degrees offered	UG programs run by the department.	Job-oriented programmes be introduced, if possible.	Good	A
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	Continuous assessment is carried out by the department in the form of Class Test, Mid-term test, Concept Test, Surprise Test, Practical Test and Internal Assessment.	Well maintained and documented.	Good	A
5	Remedial Classes	Remedial classes are conducted for each year as and when required subject to the availability of time and convenience of student and teachers. Assessed answer scripts are compulsorily shown to the students and their parents for their self-assessment and better understanding of the subject.	Well-maintained	Good	A



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6	Record of Mentoring of students by teachers	Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class. Performances of the students in all respects are intimated to the parents periodically	Well-maintained	Good	A
7	Result Analysis for the years 2016 & 2017	Result analysis is done according to result sheet provided by the University (Annexure-III) for taking corrective measures for the coming academic session.	Final result sheet should be well-circulated through college prospectus, website etc.	Good	A

** Grade A (Good) / B (Satisfactory) / C(Poor)



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IV - RESEARCH AND CONSULTANCY		Statement	Impression/Recommendation/Remark by Academic Advisors	Status	Grade
1	No. of Research Guides in the Department	NIL	All Departmental teachers be encouraged to complete their Ph.D.	Poor	C
2	No. of Faculty registered for Ph. D (attach details)	(Annexure-IV)	All Departmental teachers be encouraged to complete their Ph.D.	Satisfactory	B
3	Number of Major/Minor/Other Research Projects (attach details)	Major: Nil	Other funding agencies may be explored.	Poor	C
		Minor: Nil			
		Others: Nil			
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals) (attach details)	National : NIL	Inadequate.	Satisfactory	B
		International: 01 (Annexure-V)			
5	Number of Papers Presented in Academic year 2016 to 2017 (International/National/State Level Conference) (attach details)	International: NIL	Inadequate.	Satisfactory	B
		National : NIL			
		State Level Conference: NIL			
6	Number of Books Published in Academic year 2016 to 2017 (Single Author/Co Author) (attach details)	As a Single Author – NIL	Inadequate.	Satisfactory	B
		As a Co-Author – NIL			
7	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details)	02 (Annexure-VI)	Efforts to be made to conduct National/International Seminars	Satisfactory	B
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	01(Annexure-VII)	Arrangement of Exhibition at least once a year is recommended.	Satisfactory	B
9	Record of Consultancy in Academic year 2016 to 2017 (attach details)	Nil	Initiative should be taken by the college to invite various companies for placement, if possible.	Poor	C
10	Record of MOUs in Academic year 2016 to 2017 (attach details)	NIL	Initiative should be taken by the college, if possible.	Poor	C

** Grade A (Good) / B (Satisfactory) / C (Poor)



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V - EXTENSION ACTIVITIES		Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade
1	Record of Subject/Department Related Extension Activities (attach details)	NIL	Initiative may be taken by the Department.	Poor	C
2	Field Visit (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
3	Industry Visit (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
4	Any Other Club (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	Participation in the NSS special camp organized at the adopted villages, lecture delivered at the NSS camp.	Adequate	Good	A

** Grade A (Good) / B (Satisfactory) / C (Poor)

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Recommendation/Suggestions by Academic Advisors

Suggestions for improvement/progress of the department	Sheet attached		
Declaration by the Department	1	Signatures of Academic Advisor with designation <i>[Signature]</i> (Inspector of Colleges)	Seal Inspector of Colleges (Addl. Charge) Bankura University
	2		
	3		
Signature of the HOD with date			
Signature of the Principal with date			

Declaration by the Principal

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:

[Signature]

Signature of Principal
Principal
Bankura Zilla Saradhamani
Mahila Mahavidyalaya

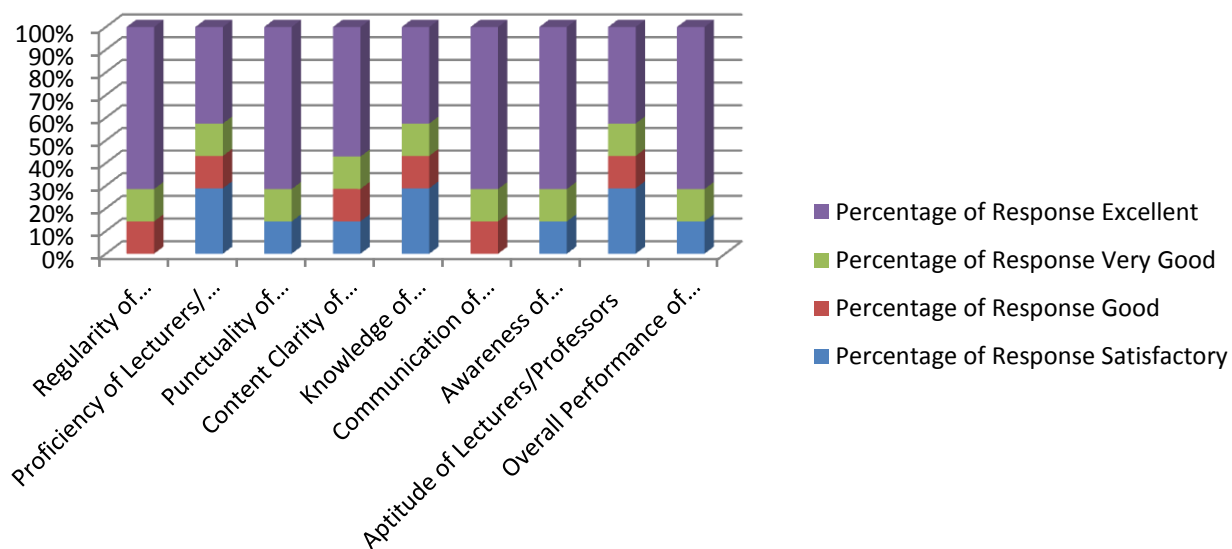
Distribution of syllabus of 2016-2017 (Annexure I)

<u>Year</u>	<u>Paper</u>	<u>Course Title</u>	<u>Name Of Teacher</u>	<u>Number of Allotted Classes(Per week)</u>
Part-I (Syllabus 2015-16)	Paper-I	Micro Economic Theory I	NP & SD	6
	Paper-II	Macro Economic Theory I	NP & SC	6
Part-II (Syllabus 2015-16)	Paper-III	Micro Economic Theory II	SD	3
		Macro Economic Theory II	SC	3
	Paper-IV	Mathematical Economics	SD & NP	4
		Statistical Methods-II	SD & SC	4
Part-III (Old Syllabus)	Paper-V	International Economics	SD & NP	4
		Money & Capital Market	SC &SD	3
	Paper-VI	Development Economics	SC	3
		Marxian Economics	SD	3
	Paper-VII	Statistical Methods II	NP &SD	4
		Entrepreneurship Development & Decision Theory	NP	2
	Paper-VIII	Indian Economic Planning	SD	3
		Public Economics & Environmental Economics	SD & SC	3

Feedback Analysis (Annexure –II)

Summary Outcome of Students Feedback of Economics Department in the Year 2016-17

Indicators	Percentage of Response			
	Satisfactory	Good	Very Good	Excellent
Regularity of Lecturers/Professors	0.00	14.24	14.28	71.48
Proficiency of Lecturers/ Professors	28.86	14.28	14.28	42.58
Punctuality of Lecturers/Professors	14.24	0.00	14.28	71.48
Content Clarity of Lecturers/Professors	14.30	14.28	14.28	57.14
Knowledge of Lecturers/Professors	28.86	14.28	14.28	42.58
Communication of Lecturers/Professors	0.00	14.24	14.28	71.48
Awareness of Lecturers/Professors	14.24	0.00	14.28	71.48
Aptitude of Lecturers/Professors	28.86	14.28	14.28	42.58
Overall Performance of Lecturers/Professors	14.24	0.00	14.28	71.48



Result analysis (Annexure-III)

Semester/Year	Total No. of Students appeared for the End-Semester /Final Year Examination	Total No. of Students passed	% of Students passed
1 st Year	2	2	100%
2 nd Year	2	2	100%
3 rd Year	2	2	100%

No. of Faculty registered for Ph. D (Annexure-IV)

Name of Teaching Faculty	Designation	Whether registered for PhD	Registration Year	Area of Research
Shubhendu Chel	Part-time Teacher	Yes	November-2015	Socio-economic conditions of people in Bankura district

Research Papers Published in Academic year 2016 to 2017 (Annexure-V)

Name of Faculty	Designation	Title of Paper published	Name of Journal	Publication Year
Dr. Nityananda Patra	Associate Professor	NIL	NIL	NIL
Sandip Kumar De	Govt. App. PTT	Status of Industrialization in West Bengal	Journal of Advanced and Scholarly Researches in Allied Education	January-2017
Shuvendu Chel	Govt. App. PTT	NIL	NIL	NIL

**Seminars / Workshops / Training Program Conducted in the Academic year 2016 to 2017
Annexure-VI)**

Seminars / Workshops / Training Program	Topic of Seminars / Workshops / Training Program	Date of Conduction	Duration
Seminar	Intellectual Property Rights	6 th and 7 th October-2016	2 days
Seminar	Current Scenario of BOP in India	9 th and 10 th January-2017	2 day

Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year 2016 to 2017 (Annexure-VII)

Student Seminars/ Workshop/ Exhibition/ Project	Topic of Student Seminars/ Workshop/ Exhibition/ Project	Date of Conduction	Duration
Seminar	HDI of India and its factors	13 th February-2017	1day

Any other social service activity undertaken by the students and teachers/students/teachers of the department

Name of social service activity	Organizing Agency	Duration	No. of Students involved	No. of teachers involved

Suggestions for improvement/progress of the department

1. Practical experience on theoretical knowledge be given importance through the introduction of Internship, if possible.
2. At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge.
3. Efforts be made for the introduction of some vocational training courses or at least hands on training be made compulsory every year to impart practical knowledge.
4. 100% coverage of the syllabus should be made mandatory because it will help the advanced students immensely.
5. Online feedback procedure should be made compulsory.
6. Arrangement of Exhibition at least once a year is recommended.
7. Job-oriented programmes be introduced, if possible.

8. Final result sheet should be well-circulated through college prospectus, website etc.
9. Departmental teachers be encouraged to complete their Ph.D.
10. Other funding agencies for Research Projects may be explored.
11. Efforts to be made to conduct National/International Seminars.
12. Arrangement of Exhibition at least once a year is recommended.
13. Initiative should be taken by the college to invite various companies for placement, if possible.

Other Activity 2016-2017

Nityananda Patra	Convenor of UGBS of Bankura University
	Chairman/Head Examinor of Bankura University
	Moderator of Bankura University
	Member of Dicipinary Committee
	Co-ordinator of RBU